



Academic and National Library Training Co-operative  
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**Academic and National Library Training Co-Operative**

**Annual Report 2012**

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## **ANLTC COMMITTEE, 2012**

**Ellen Breen** (Dublin City University): Programme Evaluator Coordinator.

**Sally Bridge** (Queens University Belfast) (Replaced Trevor Lyttle as QUB representative in April 2012), Minute Secretary from November 2012 & Website Editor

**Helen Fallon** (National University of Ireland, Maynooth): Library Assistant Award Coordinator

**Ursula Gavin** (Dublin Institute of Technology): Website Editor

**Jessie Kurtz** (Trinity College Dublin); Minute Secretary to November 2012

**Trevor Lyttle** (Queens University Belfast): Continuing Professional Development (took early retirement and attended his last ANLTC meeting on 27<sup>th</sup> January 2012)

**Colette McKenna** (University of Ulster): Chairperson

**Grainne MacLochlainn** (National Library of Ireland): Treasurer

**Seamus McMahan** (University College Cork): Continuing Professional Development

**Ann Mitchell** (National University of Ireland, Galway): Research Award Coordinator, Continuing Professional Development

**Ciara McCaffrey** (University of Limerick) from September 2012.

**Paul Murphy** (Royal College of Surgeons in Ireland): Web Site Administrator

**Carmel O'Sullivan** (University College Dublin): Continuing Professional Development

**Petra Schnabel** (Royal Irish Academy): External Liaison & Communication

## FROM THE CHAIRPERSON

This was, as is the new norm, a year of ongoing change.

CONUL especially was in a state of flux with 4 of its 11 Director / Librarian members having left and with change ongoing. The need to plan strategically at the CONUL level would have implications for ANLTC. The two CONUL Colloquiums would provide strategy; direction; and commitment. It was hoped that the following ANLTC concerns would be resolved by CONUL:

- Demise of IUISC – the joint Library / IS Services conference
- Pause of INULS – the biannual Library conference
- Time-tabling / calendar for national events needed – to assist in planning
- Communication channels improved – we welcomed Kate Kelly, RCSI Librarian, as our new CONUL Champion
- CONUL's plan for its sub-groups and its intended relationship with ANLTC

The CONUL Colloquium, among other conclusions, agreed that a core training competencies document was needed; along with the top 10 strategic training needs / priority areas (these would obviously be forthcoming from the CONUL Standing Sub-Groups). It is obvious, given these fundamental CONUL changes and the proposal that ANLTC become a Sub-Group of CONUL, rather than continuing its 'informal' alignment with CONUL; that ANLTC will see changes in how it operates as we enter 2013.

The continuation of the government's Employment Control Framework; which saw little of no replacement of staff and the on-going budgetary constraints which resulted in a reduction of funding, meant that the Committee had to rethink its strategy.

Some of the innovative ideas discussed include:

- UTube on the ANLTC website to highlight new and innovative services (e.g. QUB's self-serve laptop service; self-serve pay-stations; digitisation unit and self-serve 'do-it-yourself' digitisation service)
- New service development section on ANLTC website
- Staff exchange policy/procedure to up-skill staff in specific areas
- Provision of cross-sectorial courses (e.g. Copyright; Cataloguing)
- Linking with like-organisations (e.g. Helen Fallon (NUIM); Jessie Kurtz (TCD); and Ann Mitchell (NUIG) became members of the Library Association of Ireland/Continuing Professional Development Sub-Committee and could raise ANLTC issues there
- Instigation of the Future Leaders' Mentors list; by the ANLTC CPD Committee in response to need

The Academic and National Library Training Cooperative (ANLTC) in 2012 was pleased to run and announce the winners of the Library Assistant Poster Competition 2012 and the ANLTC/SWETS Research Award 2012. (See report below on page 4).

We thank SWETS for their continued support of the ANLTC/SWETS Research Award.

In spite of this difficult environment the ANLTC delivered a training programme of 3 events which were relevant and well received, and which are described in the “Programme Evaluation Review” section of this report (see page 5). In keeping with ANLTC’s commitment to developing the library profession, a limited number of places were offered to unwaged librarians at the seminar “Developing Your Professional Portfolio.”

Many courses planned for 2012, like the Metadata course and the NLI digitisation course are now planned for 2013, with some being planned cross-sectorally (Metadata course with the Library Association of Ireland Cataloguing Section).

The Committee agreed the following suggestions for improving the offering:

- advertising the course date on the website to gauge interest and to commit to running it
- pairing up course providers with host institutions so that the burden of organisation is shared
- Provide at least 6 courses per year and promote all the courses in their institutions.

I would like to acknowledge and thank Trevor Lyttle for his excellent and diligent contribution to the Committee and on the CPD Sub-Group; all of which have been valued, especially his chairmanship of the Committee.

I would like to thank all the ANLTC Committee members for their commitment and contribution to ANLTC’s activities.

**Colette McKenna, Chair 2012**

## ANLTC AWARDS

### **ANLTC / SWETS RESEARCH AWARD**

The objective of this funding award, which is offered biennially, is to encourage practitioner-based research among librarians in ANLTC member libraries. The award is supported by Swets Information Services. Funding can be used to defray research expenses such as travel, visits, attendance at meetings or other activities directly related to the research project.

Entries were welcomed from librarians, in ANLTC member libraries, engaged in or wishing to undertake a research project on any topic of relevance to the individual or their library. Research proposals applicable to other ANLTC libraries were particularly welcomed. The judging panel was looking for an awareness of reflective practice and evidence-based practice, along with sound research methodology.

**The ANLTC/Swets Research Award 2012** went to Rosalind Pan and Joshua Clark of University College Dublin Library. Their research project was “Strategic mobile library development: the place of library apps and the options for creating them.”

There were three entrants for the award this year and the judging panel commended the high quality of all the proposals.

### **ANLTC LIBRARY ASSISTANT POSTER COMPETITION 2012**

The ANLTC 2012 Poster competition attracted entries on a wide variety of library related topics.

Joint first prize was awarded to Louise Saults, NUI Maynooth and Emily Doherty and Debra McCann, UCD. The judging panel described Louise’s poster *Kindles: Mobile Technology for Your Library* as “an excellent poster with high visual impact.” (Available at <http://eprints.nuim.ie/3639/> )

Emily and Debra’s poster, “*What do you need to know today?*” UCD Library Roving Service was awarded joint first place. This was described, by the judging panel, as “an excellent poster with a high information content.” ( Available [here](#) )

Joint second prize was awarded to Helen O’Connor, NUI Maynooth *Self-service laptops at NUI Maynooth* (Available at <http://eprints.nuim.ie/3642/> ) and Bernie Gardiner and Della Webb, NUI Maynooth *Motivating Library Staff in Recessiary Times: Some Initiatives at NUI Maynooth* (Available at <http://eprints.nuim.ie/3640/> )

Third prize was awarded to Bernie Mellon, NUI Maynooth *Disability Awareness Course in the Library, NUI Maynooth*. (Available at <http://eprints.nuim.ie/3641/> )

## ANLTC Programme 2012

### Evaluation Review

#### Introduction

The 2012 programme comprised the following events:

Event	Event Title	Event Location	Participants
ANLTC 12/01	Change the way you present with Prezi	DIT, 23rd March 2012	14
ANLTC 12/02	Handling enquiries remotely	DCU, 24th April 2012	17
ANLTC 12/03	Developing your professional portfolio	NUIM, Glenroyal Hotel, 15th May 2012	24

The number of events was less than in previous years due to the impacts of the Employment Control Framework on the ANLTC members' institutions and budget reductions which are impacting course attendance.

Year	Events	Participants
2012	3	55
2011	5	135
2010	5	68
2009	11	186
2008	10	145
2007	7	117

## Analysis Methodology

The analysis of the 2012 programme is based on data and information compiled from the evaluation forms submitted for each event. Participants were asked to respond to questions under the following headings:

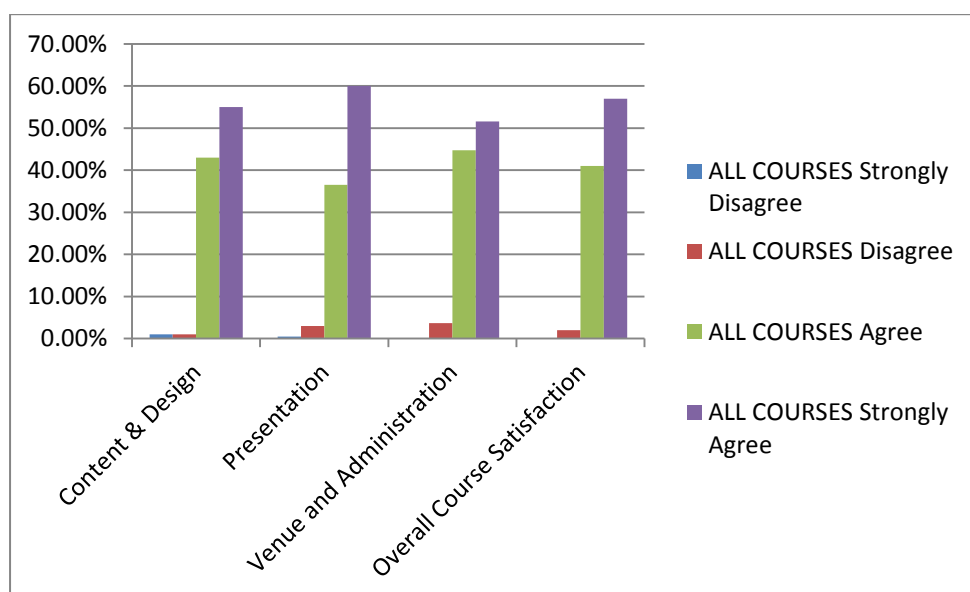
- Content and Design (6 questions)
- Presentation (5 questions)
- Venue and Administration (4 questions)
- Overall Course Satisfaction (2 questions)

The evaluation form also included the following five open-ended questions;

1. Which part of the course did you find most useful?
2. Which part of the course did you find least useful?
3. Have you any other suggestions for improvements to the course?
4. What other activities would you like ANLTC to offer?
5. Any other comments or suggestions?

## Overall Response to the Programme

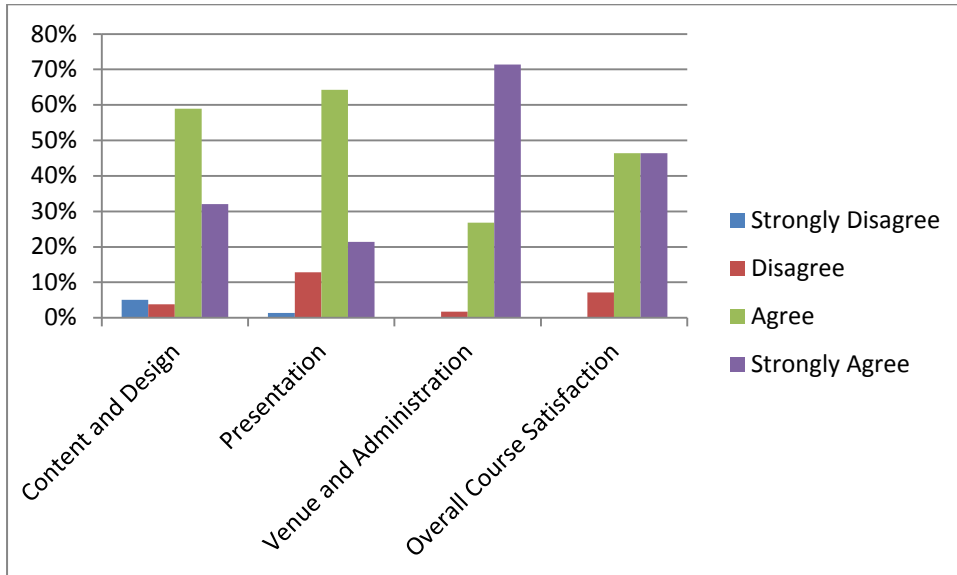
In line with previous years the overall satisfaction with the programme was extremely high with over 97% of respondents agreeing or strongly agreeing that they were satisfied with the course(s) attended.





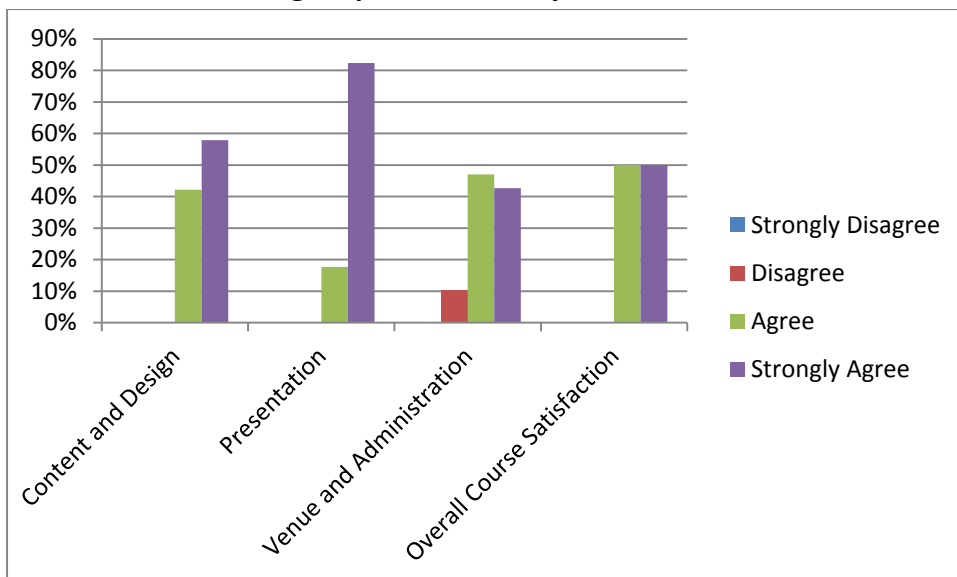
## Individual Courses

### **ANLTC 12/01 Change the way you present with Prezi**



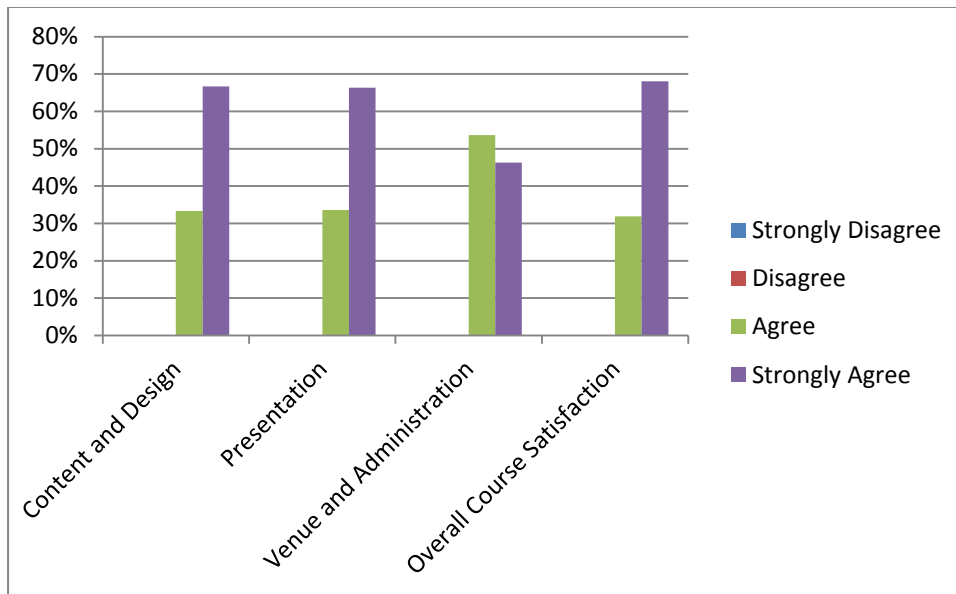
The 'majority of attendees at the 'Change the way you present with Prezi' programme were satisfied with the programme but a minority were dissatisfied with the presenter.

### **ANLTC 12/02 Handling enquiries remotely**



The 'Handling Enquiries Remotely' programme had a 100% satisfaction rating, apart from some issues with the training room venue.

## ANLTC 12/03 Developing your professional portfolio



The 'Developing your professional portfolio' programme had a 100% satisfaction rating in all areas.

### Analysis by Section

#### **Content and Design**

Questions in this section relate to the overall content, format and design of courses. There was a 98% satisfaction score with the content and design of this year's courses. 100% of respondents indicated that the course was 'relevant to participant's needs; that the subject matter was covered to an appropriate level; and that hand-out's/materials were appropriate and useful.

#### **Presentation**

There was a 96% satisfaction rating for this category.

#### **Venue and Administration**

This section covers pre-event administration, the training facilities including equipment and the catering provided. Overall respondents gave a high satisfaction rating of 99% for this category.

#### **Overall course satisfaction**

As noted previously the overall satisfaction score for all courses was extremely high at 97%.

In the free comments section almost all participants agreed that practical exercises and hearing of others' experiences were most useful.

## Suggestions for Future Courses/Activities

No major themes emerged from the feedback concerning future ANLTC courses. Suggestions were spread across a range of areas and there was no evidence of a particular focus on any one topic. Below is a collated list of all the suggestions received in the feedback forms.

### **Academic Writing/Publications**

- Event on poster production
- More writing support
- A technical writing skills information day/ course with emphasis on practical skills
- Continuation of writing process

### **Management**

- Project management basics
- Doing more with less
- Demonstrating value and impact of library services – how to measure and advocate for your service

### **Other**

- Cataloguing courses
- Responding to queries through new media, e.g., Twitter
- More handling enquiries courses
- More software type courses
- Reading and rating research

## Conclusion

Course evaluations clearly demonstrate the success of the 2012 programme. The generally high scores particular in terms of overall satisfaction support this.

## Treasurer's Annual Report 2012

During 2012 there were 3 ANLTC courses as listed below, and total of 51 paying participants took part in the courses with a very high take up on each course.

Course fees remained at €120 for all the courses

Bank balance at 31<sup>st</sup> December 2012 was € 15,224.17 compared to € 9,576.62 at year end of 2011, with 50 transactions in all (23 payments received, 27 outgoing expenditure).

### Bank activity

Lodged	Withdrew	Bank /Gov't charges
€11,323.95	€5,628.05	€47.99

### Course profit/loss at year end

Income	Expenditure	Profit
€5,880.00	€4,232.25	€1,647.75

### ANLTC courses 2012

Course		Library	Cost	Income	Outcome
2012-01	Prezi Presentations (14)	DIT	€401.82	€1,680	€1,278.15
2012-02	Handling Enquiries remotely (18)	DCU	€2,433.93	€2,160	€-273.33
2012-03	Developing your professional portfolio (19)	NUIM	€1,396.50	€2,040	€643.50
	<b>Total 2012</b>		<b>€4,232,25</b>	<b>€ 5,880</b>	<b>€1,647.75 Profit</b>

**Gráinne MacLochlainn**  
Treasurer, ANLTC